

	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement		GRANT NUMBER (FAIN): 97745801	DATE OF AWARD 09/05/2014	
			MODIFICATION NUMBER: 0 PROGRAM CODE: EC		
			TYPE OF ACTION New		MAILING DATE 09/12/2014
			PAYMENT METHOD: ACH		ACH# (b)
RECIPIENT TYPE: Not for Profit			Send Payment Request to: U.S. Environmental Protection Agency - Las Vegas Finance Center 4220 S. Maryland Pkwy., Building C, Room 503 Las Vegas, NV 89119 Phone Contact: 702-798-2426 FAX: 702-798-2423 email: LVFC-grants@epa.gov		
RECIPIENT: Trailnet Inc. 411 North 10th St., Suite 202 St. Louis, MO 63101-1535 EIN: (b) (6)			PAYEE: Trailnet, Inc. 411 North 10th St., Suite 202 St. Louis, MO 63101-1535		
PROJECT MANAGER Cindy Mense 411 North 10th St., Suite 202 St. Louis, MO 63101-1535 E-Mail: (b) (6) Phone: (b) (6)		EPA PROJECT OFFICER Brendan Corazzin 11201 Renner Boulevard, RGAD/ECO Lenexa, KS 66219 E-Mail: Corazzin.Brendan@epamail.epa.gov Phone: 913-551-7429		EPA GRANT SPECIALIST Christine Schmaltz Grants Management Office, PLMG/RFMB/GRMS E-Mail: Schmaltz.Christine@epamail.epa.gov Phone: 913-551-7116	
PROJECT TITLE AND DESCRIPTION Green Streets for Everyone This project will work with three target areas for the creation of a low-stress, green bicycle and pedestrian infrastructure (LGBPI) plan. The project seeks to: strengthen multi-sector partnerships; build partners' capacity to create LGBPI; and prepare St. Louis to create a LGBPI plan by designing an evaluation plan; establishing a project committee; and creating a scope of work for a comprehensive LGBPI plan.					
BUDGET PERIOD 09/01/2014 - 08/31/2016		PROJECT PERIOD 09/01/2014 - 08/31/2016		TOTAL BUDGET PERIOD COST \$119,514.00	
				TOTAL PROJECT PERIOD COST \$119,514.00	
NOTICE OF AWARD					
Based on your Application dated 03/18/2014 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$119,514. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$119,514. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.					
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS Grants Management Office 11201 Renner Boulevard Lenexa, KS 66219			ORGANIZATION / ADDRESS U.S. EPA, Region 7 Office of the Regional Administrator 11201 Renner Boulevard Lenexa, KS 66219		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY					
Digital signature applied by EPA Award Official Deborah K. Titus - Acting Grant Management Officer				DATE 09/05/2014	

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FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 119,514	\$ 119,514
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 119,514	\$ 119,514

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.306 - Environmental Justice Collaborative Problem-Solving Grants Program	Clean Air Act: Sec. 103(b)(3)	40 CFR PART 30

[illegible]

Budget Summary Page

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$44,398
2. Fringe Benefits	\$7,547
3. Travel	\$10,225
4. Equipment	\$0
5. Supplies	\$631
6. Contractual	\$15,600
7. Construction	\$0
8. Other	\$8,200
9. Total Direct Charges	\$86,601
10. Indirect Costs: % Base <u>See NICA</u>	\$32,913
11. Total (Share: Recipient <u>0.00</u> % Federal <u>100.00</u> %.)	\$119,514
12. Total Approved Assistance Amount	\$119,514
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$119,514
15. Total EPA Amount Awarded To Date	\$119,514

Administrative Conditions

1. General Terms and Conditions

The recipient agrees to comply with the current EPA general terms and conditions available at: http://www.epa.gov/ogd/tc_jan_2014.pdf. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited below.

The EPA repository for the general terms and conditions by year can be found at: <http://www.epa.gov/ogd/tc.htm>.

2. Payment Frequency

Recipient agrees to submit, at a minimum, a quarterly billing (payment) request(s) to the EPA, for all eligible, allowable, allocable, necessary and reasonable costs which are incurred for this project/program. A payment request is not required to be submitted in the event that the recipient has not incurred such costs during the quarterly period, but more frequent payments may be requested as costs are incurred.

3. Indirect Cost:

Recipient agrees amounts budgeted for indirect costs are budgeted amounts only and **may not be charged or requested for reimbursement** to this Assistance Agreement until such time as the Recipient receives an approved Negotiated Indirect Cost Agreement (NICA) from their cognizant Federal Department or Agency.

The recipient agrees to submit a copy of the NICA to the EPA, Region VII, Grants Administration within 30 days after the indirect cost rate has been accepted, in order to be eligible to claim indirect costs against this grant.

4. Mandatory Grant Management Training for Non-Profit Recipients:

Recipient agrees that the project manager or equivalent and the individual authorized to request the grant payments will complete the mandatory on-line training, "EPA Grant Management Training for Non-Profit Applicants and Recipients." **No grant funds will be released to the recipient by the EPA until the required training is completed.** The course can be accessed at:

<http://www.epa.gov/ogd/>

This training must be completed by both employees and, the signed certificates of course completion returned with the affirmation of award acceptance to the EPA Grant Specialist listed on the first page of your assistance award.

The training certification will expire 3 years from the last training date.

5. FY 12 or Later Unpaid Federal Tax Liabilities and Felony Convictions - For Non-Profit or For-Profit Organizations:

The Recipient understands and agrees per Public Law 112-175 (Continuing Appropriations Resolution, 2013) this award is subject to the provisions contained in the Department of Interior, Environment, and Related Agencies Appropriations Act, 2012, HR 2055, Division E, Sections 433 and 434 (sections 433 and 434) regarding unpaid federal tax liabilities and federal felony convictions. Accordingly, by accepting this award the recipient acknowledges that it: (1) is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal conviction under any Federal law within 24 months preceding the award, unless EPA has considered suspension or debarment of the corporation, or such officer or agent, based on these tax liabilities or convictions and determined that such action is not necessary to protect the

Government's interests. If the recipient fails to comply with these provisions, EPA will annul this agreement and may recover any funds the recipient has expended in violation of sections 433 and 434.

6. Utilization of Small, Minority and Women's Business Enterprises (MBE/WBE)

General Compliance, 40 CFR, Part 33

The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33.

Fair Share Objectives, 40 CFR, Part 33, Subpart D

This assistance agreement is a Technical Assistance Grant (TAG); or the award amount is \$250,000 or less; or the total dollar amount of all of the recipient's financial assistance agreements from EPA in the current Federal fiscal year is \$250,000 or less. Therefore, the recipient of this assistance agreement is exempt from the fair share objective requirements of 40 CFR, Part 33, Subpart D, and is not required to negotiate fair share objectives/goals for the utilization of MBE/WBEs in its procurements.

Six Good Faith Efforts, 40 CFR, Part 33, Subpart C

Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.
- (f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

MBE/WBE Reporting, 40 CFR, Part 33, Subpart E

MBE/WBE reporting is limited to annual reports and only required for assistance agreements where one or more the following conditions are met:

- (a) Funds are budgeted in the contractual, equipment or construction lines of the award;
- (b) \$3,000 or more is included for supplies; or
- (c) Funds are budgeted for subawards or loans in which the expected budget(s) meet the conditions as described in items (a) and/or (b).

This award meets one or more of the conditions as described above, therefore, the recipient agrees to complete and submit a “MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements” report (EPA Form 5700-52A) on an annual basis.

When completing the annual report, recipients are instructed to check the box titled “annual” in section 1B of the form. For the final report, recipients are instructed to check the box indicated for the “last report” of the project in section 1B of the form. Annual reports are due by October 30th of each year. Final reports are due within 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on planned procurements. Recipients with funds budgeted for non-supply procurement and/or \$3,000 or more in supplies are required to report annually whether the planned procurements take place during the reporting period or not. If no procurements take place during the reporting period, the recipient should check the box in section 5B when completing the form.

MBE/WBE reports should be sent to R7Grants@epa.gov. The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program’s Home Page at http://www.epa.gov/osbp/dbe_reporting.htm

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Fair Share Objectives negotiation as described in 40 CFR Part 33 Subpart D.

Contract Administration Provisions, 40 CFR, Section 33.302

The recipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.

Bidders List, 40 CFR, Section 33.501(b) and (c)

Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

Programmatic Conditions

1. Quarterly Progress Reports:

In accordance with EPA regulations, (40 C.F.R. 31.40 for State, local and tribal governments; 40 C.F.R. 30.51 for other recipients) the recipient agrees to submit quarterly progress reports to the EPA Project Officer within thirty days after each three-month anniversary of the award. These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies shall be included in the report. The report shall also include any changes of key personnel concerned with the project.

In addition, the report shall include brief information on each of the following areas: 1) a comparison of actual accomplishments with the anticipated outputs/outcomes specified in the assistance agreement work plan; 2) reasons why anticipated outputs/outcomes were not met; and 3) other pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs. The recipient agrees that it will notify EPA of problems, delays, or adverse conditions which materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan.

A template of items to be included will be developed in consultation with EPA.

2. Final Progress Report:

In accordance with EPA regulations (40 C.F.R. 31.40 for State, local and tribal governments; 40 C.F.R. 30.51 for other recipients), the recipient agrees to submit to the EPA Project Officer within 90 days after the expiration or termination of the approved project period a final report and at least one reproducible copy suitable for printing. The final report shall document project activities over the entire project period and shall include brief information on each of the following areas: 1) a comparison of actual accomplishments with the anticipated outputs/outcomes specified in the assistance agreement work plan; 2) reasons why anticipated outputs/outcomes were not met; and 3) other pertinent information, including, when appropriate, analysis and explanation of cost overruns or high unit costs. The recipient agrees that it will notify EPA of problems, delays, or adverse conditions which materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan.

3. Publications:

The recipient agrees that any product (e.g., publication, outreach materials, training manuals) produced through this assistance agreement and made available for public view must first be reviewed by the EPA Project Officer for comment before release. The recipient shall make all final decisions on the product content. The recipient shall consult with the EPA Project Officer on a monthly basis in order to obtain input on program activities and products produced. However, the recipient shall make all final decisions on project implementation and product content. Monthly conference call minutes will be prepared after each monthly call.

4. Project Changes:

Any changes to the project must be submitted to the EPA Project Officer for approval prior to implementation. Where required by EPA regulation 40 C.F.R. 30.25, the EPA Project Officer will forward change requests to the EPA Award Official for approval prior to implementation.

5. Cooperative Agreement:

EPA may be substantially involved in overseeing and monitoring this cooperative agreement.

- a. Substantial involvement by EPA generally includes administrative activities such as monitoring, review of project phases, and approving substantive terms included in professional services contracts.
- b. Substantial EPA involvement may include review of financial and program performance reports and monitoring all reporting, record-keeping, and other program requirements.
- c. The recipient shall consult with the EPA Project Officer on a monthly basis in order to obtain input on program activities and products produced. However, the recipient shall make all final decisions on project implementation and product content. Monthly conference call minutes will be prepared after each monthly call.

6. Consultant Cap:

EPA participation in the salary rate (excluding overhead) paid to individual consultants retained by recipients or by a recipient's contractors or subcontractors shall be limited to the maximum daily rate for a Level IV of the Executive Schedule, available at:

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>, to be adjusted annually. This limit applies to consultation services of designated individuals with specialized skills who are paid at a daily or hourly rate. This rate does not include transportation and subsistence costs for travel performed (the

recipient will pay these in accordance with their normal travel reimbursement practices).

Subagreements with firms for services which are awarded using the procurement requirements in 40 CFR 30 or 31, are not affected by this limitation unless the terms of the contract provide the recipient with responsibility for the selection, direction and control of the individuals who will be providing services under the contract at an hourly or daily rate of compensation. See 40 CFR 30.27(b) or 31.36(j).